

DENVER SHERIFF DEPARTMENT CIVIL DIVISION

Pursuant to Colorado Revised Statutes 30-1-104 and
Section 14-123 of Article VI of Chapter 14 of the Revised Municipal Code
City and County of Denver, State of Colorado

FEE SCHEDULE

Please include mileage fee for each service requested.

CRIMINAL

Mileage fee for each mile actually and necessarily traveled in serving a CRIMINAL ACTION is 50 cents per mile.

DOCUMENT	SERVED	NOT SERVED
SUMMONS	\$15.00	\$5.00
SUBPOENA	\$7.50	\$5.00

CIVIL

Mileage fee for a CIVIL ACTION -Please refer to Zip Code Mileage Table.

DOCUMENT	SERVED	NOT SERVED
SUMMONS	\$35.00	\$20.00
SUBPOENA	\$60.00	\$20.00
PROTECTION ORDER <small>UNLESS FEE IS WAIVED BY COURT</small>	\$35.00	\$20.00
WRIT OF ATTACHMENT-SERVE	\$35.00	\$20.00
WRIT OF ATTACHMENT-EXECUTE	ACTUAL COST	N/A
WRIT OF EXECUTION-EXECUTE	ACTUAL COST	N/A
REPLEVIN-EXECUTE	ACTUAL COST	N/A
ORDER FOR POSSESSION-EXECUTE	ACTUAL COST	N/A
GARNISHMENT	\$20.00	N/A
CERTIFICATE OF LEVY (ISSUE) <small>DOES NOT INCLUDE RECORDING FEE</small>	\$30.00	N/A
NOTICE OF LEVY-SERVE	\$35.00	\$20.00
ADVERTISING PROPERTY <small>DOES NOT INCLUDE ACTUAL PUBLICATION COST</small>	\$30.00	N/A
CERTIFICATE OF PURCHASE <small>DOES NOT INCLUDE RECORDING FEE</small>	\$30.00	N/A
DEED – ISSUE AND RECORD <small>DOES NOT INCLUDE RECORDING FEE</small>	\$40.00	N/A
CERTIFICATE OF REDEMPTION <small>DOES NOT INCLUDE RECORDING FEE</small>	\$30.00	N/A
WRIT OF RESTITUTION <small>PLUS ACTUAL COSTS AFTER TWO HOURS</small>	\$120.00	N/A
SALE OF REAL ESTATE	COMMISSION	N/A
SALE OF PERSONAL PROPERTY	COMMISSION	N/A
MONEY COLLECTED ON SETTLEMENTS MADE W/O SALE	\$150.00	N/A
WRIT OF NE EXEAT	\$20.00	N/A
LEVY ON SHARES OF STOCK	\$60.00	N/A
CERTIFICATE OF LEVY ON SHARES	\$30.00	N/A
OTHER SERVICE	\$35.00	\$20.00
RETURN ON EXECUTION	\$60.00	N/A
NOTARY (IF REQUIRED)	\$2.00	N/A

For service of two or more papers on the same person or different persons at the same time and place in the same action; the first service will be at the highest individual fee and an additional \$10.00 fee for each subsequent process served.

ACTUAL EXPENSES

“ACTUAL EXPENSES” means those personnel and processing costs incurred in typing, processing, filing, and serving said process papers but does not include mileage. Subject to the limitations contained in this section, the fee for each type of service shall be fixed by ordinance or resolution

MILEAGE FEE SCHEDULE

ZIP CODE	MILEAGE FEE
80012	\$8.80
80014	\$9.90
80110	\$7.70
80123	\$13.75
80127	\$15.40
80202	\$1.65
80203	\$1.10
80204	\$2.20
80205	\$2.75
80206	\$2.75
80207	\$6.05
80209	\$3.30
80210	\$5.50
80211	\$3.30
80212	\$5.50
80214	\$4.40
80216	\$4.95
80218	\$1.65
80219	\$6.05
80220	\$4.95
80221	\$4.95
80222	\$7.70
80223	\$3.85
80224	\$6.60
80226	\$8.25
80227	\$11.55
80230	\$7.15
80231	\$9.90
80232	\$6.60
80235	\$12.10
80236	\$9.90
80237	\$11.00
80238	\$7.70
80239	\$13.20
80246	\$5.50
80247	\$8.80
80249	\$18.15
80264	\$00.55

The Denver Sheriff Department Civil Unit has established a zip code based zone mileage fee structure. A mileage fee is charged for all papers served in the particular zip code zone regardless of the number of attempts or actual mileage traveled during a Sheriff's operational period. The current mileage rate for 2012 is **55.5** cents per mile and will be adjusted annually according to the prevailing Internal Revenue Service mileage reimbursement rate

If your Zip Code Zone for Service is not listed please call 720-865-9556



Denver Sheriff Department Civil Unit
 201 W. Colfax Avenue, 1st Floor Atrium
 Denver, Colorado 80202
 720-865-9556

EVICCTIONS (WRIT OF RESTITUTION)

The Denver Sheriff Department is prohibited from giving you legal advice. We are unable to assist you in the completion of any paper work or legal forms. You may download instructions and legal forms at www.courts.state.co.us (Forms / County Civil).

Our fee for an eviction is \$120.00 plus mileage and actual expenses after two hours. Cancellations for a partial refund must be made prior to 4:00 P.M. the business day before the scheduled eviction.

Colorado Law requires that Writs of Restitution (evictions) to be executed only by the County Sheriff in the county in which the property is located.

After we receive the Writ of Restitution we will post an “EVICTION SCHEDULED” notice on the property door and attempt to personally contact the tenant.

The Deputy Sheriff assigned will contact you in order to schedule an appointment to execute the Writ of Restitution. The Deputy Sheriff is there to ensure the lawful execution of the Writ as well for the protection of everyone involved.

**DO NOT ENTER THE PREMISES OR REMOVE ANY PROPERTY UNTIL
INSTRUCTED BY THE DEPUTY**

On the day of the eviction you will need to provide the following.

- An adequate number of personnel to complete the eviction in the amount of time scheduled.
- Boxes and or trash bags.
- Any necessary equipment to remove any motor vehicle or other large items from the property.

The Deputy Sheriff will instruct you where to place the property being removed from the premises. You are not permitted to take any property into your possession except as authorized in C.R.S. 13-40-122 (4).

The Denver Sheriff Department Civil Unit reserves the right to reschedule any eviction for any unforeseen circumstance or good cause.