

**RULE 10**

**CLASSIFIED SERVICE RANKS AND GRADES  
AND APPOINTED OR ASSIGNED POSITIONS  
IN THE FIRE AND POLICE DEPARTMENTS <sup>1 2 3</sup>**

*(Adopted September 25, 2004)*

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<sup>1</sup> **Editor’s Note:** Commencing in 2004, as each Rule is amended the number designations are being converted from Roman to Arabic numerals.

<sup>2</sup> **Editor’s Note:** The provisions of current Rule 10, Section 1 through Section 7, were newly adopted effective September 25, 2004. Rule 10 was previously titled as *Provisional and Emergency Appointments*. All provisions of the prior rule were deleted in their entirety because the authorizing sections of the Charter (§ 9.4.4, formerly C5.66; and § 9.4.5, formerly C5.71) regarding provisional and emergency appointments were repealed.

<sup>3</sup> **Charter Annotation:** The various sections of this Rule 10 reflect the variously cited provisions in Parts 5 and 6 of Article IX of the Charter. The sections are provided in rule primarily for information and ease of reference.

## **RULE 10 § 2: DRAFT CHANGES Approved for Posting 04-22-05**

### **Section 2. Fire Department – Original Appointment to the Classified Service and Progression in Grades Following ~~Original Appointment to the Classified Service.~~**

*(Adopted September 25, 2004)*

#### **A. Appointment to Rank of Firefighter:**

1. Firefighter 4th Grade: A member of the Fire Department shall be a Firefighter 4th Grade from the date of original appointment and until such time as the member has served nine (9) months after completion of the Fire Academy.
2. Firefighter 3rd Grade: A member of the Fire Department shall be a Firefighter 3rd Grade if that member has served for more than nine (9) months after completion of the Fire Academy and less than twenty-one (21) months after the completion of the Fire Academy.
3. Firefighter 2nd Grade: A member of the Fire Department shall be a Firefighter 2nd Grade if that member has served for twenty-one (21) months or more after completion of the Fire Academy and less than thirty-three (33) months after the completion of the Fire Academy.
4. Firefighter 1st Grade: A member of the Fire Department shall be a Firefighter 1st Grade if that member has served for thirty-three (33) months or more after completion of the Fire Academy.

#### **B. Appointment to Rank of Firefighter pursuant to an Intergovernmental Agreement:**

An applicant employed under Charter § 9.3.11(E)(iii) and Commission Rule 17 § 3 may be appointed to any grade at the rank of Firefighter as provided by Charter § 9.5.5(B). However, in no case shall such applicant receive original appointment at a grade higher than Firefighter 1<sup>st</sup> Grade. Unless otherwise provided by the terms of a Commission approved intergovernmental agreement, such applicants shall receive original appointment to the rank of Firefighter at a grade as provided herein below.

1. An applicant who receives original appointment prior to successful completion of a Denver Fire Department training academy shall be appointed to the rank and grade of Firefighter 4<sup>th</sup> Grade until such time as the member has successfully completed the training academy. Upon the member's successful completion of the training academy, the Manager of Safety, at his/her discretion, may then appoint the member, based upon merit, experience, and/or record, to Firefighter 4<sup>th</sup> Grade, 3<sup>rd</sup> Grade, 2<sup>nd</sup> Grade, or 1<sup>st</sup> Grade.

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2. An applicant who receives original appointment after successful completion of a Denver Fire Department training academy may receive original appointment, at the discretion of the Manager of Safety, and based upon merit, experience and/or record, to Firefighter 4<sup>th</sup> Grade, 3<sup>rd</sup> Grade, 2<sup>nd</sup> Grade, or 1<sup>st</sup> Grade.
3. Should the Manager of Safety choose to make discretionary appointments as referenced in subparagraphs (1) and (2) above, the Manager shall establish, prior to any original appointment made pursuant to a particular agreement, standards or criteria upon which such appointments shall be made. Further, the Manager shall provide to the Commission written notice of the standards or criteria to be used, and shall also make such standards or criteria available to interested applicants.
4. For any applicant receiving appointment at the discretion of the Manager of Safety, the time spent in grade, prior to progression to the next grade, shall be as follows:
  - a. Firefighter 4<sup>th</sup> Grade: Any time spent in an academy immediately following original appointment, plus nine (9) months.
  - b. Firefighter 3<sup>rd</sup> Grade: Twelve (12) months.
  - c. Firefighter 2<sup>nd</sup> Grade: Twelve (12) months.
5. In the event that the terms of an intergovernmental agreement do not specify the Firefighter grade to which applicants are to be appointed, and the Manager does not establish standards or criteria for his/her discretionary appointment of applicants to Firefighter grades, then appointments and progression in grade shall be as provided in this Rule 10 § 2(A).
6. Any Firefighter retained or appointed to a grade, as provided in this Section 2(B), shall have no right to seek review of that decision before the Civil Service Commission, the Chief of the Fire Department, or the Manager of Safety.

### **BC. Appointment to Rank of Fire Systems Technical Specialist or Mechanic:**

Individuals receiving original appointment to the rank of Fire Systems Technical Specialist or Mechanic shall progress through from grade V to grade I as follows:

1. Grade V: A member shall be a grade V from date of original appointment and until such time as the member has served twelve (12) months after original appointment.
2. Grade IV: A member shall be grade IV if that member has served twelve (12) months or more after original appointment and less than twenty-four (24) months.
3. Grade III: A member shall be grade III if that member has served twenty-four (24) months or more after original appointment and less than thirty-six (36) months.
4. Grade II: A member shall be a grade II if that member has served thirty-six (36) months or more after original appointment and less than forty-eight (48) months.

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5. Grade I: A member shall be a grade I if that member has served forty-eight (48) months or more after original appointment.